

**December 9, 2025**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on December 9, 2025 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Guest:** Gary & Teresa Paynter, Patrick & Lisa McIntosh, Ron Brinkman, Steve and Lori Cook, Tara Allen, Jared Lykins, Jon Campbell, Kathleen Applegate and Robert Gibson

**Zoning Amendment Hearing:**

Mrs. Ramsey welcomed everyone in attendance.

She asked Zoning Inspector to confirm public notice was provided, ask for notice to be read aloud for the record. Zoning Inspector Mike Yetter confirmed "Yes" the public notice was provided and read the notice aloud for the record.

- 1.) Mrs. Ramsey stated the procedural history for the record
  - a. It was initiated by Trustees on October 14, 2025.
  - b. Reviewed by Regional Planning Commission on November 20, 2025, who recommended approval.
  - c. Reviewed by Salem Township Zoning Commission on December 2, 2025, who recommended approval.
  - d. Now before the Trustees for public hearing on whether the zoning commission recommendation should be adopted, denied, or modified
- 2.) Mrs. Ramsey asked Planning to come up, Ms. Tara Allen stated her name for the record and started the presentation explaining the amendment[s] and its necessity.
- 3.) Mrs. Ramsey asked for any public comment, any comments in support of the amendment
- 4.) Mrs. Ramsey asked for any public comment, any comments in opposition to the amendment
- 5.) Discussion was made amongst the Board of Trustees -  
Hearing no further discussion, Mrs. Ramsey made a motion to accept the recommendation from zoning commission as presented.

**Meeting Minutes:**

- The trustees read the minutes from the November 11, 2025 meeting. Mrs. Ramsey made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – abstained

**Administrator/Public Safety Director – Mr. Harrison:**

- GovDeals – The highest bidder never paid for the 1995 International plow. Had to relist and sold for \$6,290.00.
- Received quotes for Electrical bids for the road department building. Mr. Blanton made a motion to accept the Quote from WTC Electric in the amount of \$22,000.00. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – ney

- Cybersecurity training 81% done so far. It needs to be completed by end of February 2026
- Collett propane to give us a quote for road department building.
- Framing work completed
- Health Insurance renewal – received quotes. Recommend we stay with United Health Care MEWA Plan. Least percent of increase of 17.6%. Mr. Kilburn made a motion to accept the quote from United Health Care MEWA. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- 2026 Wage increase for road crew – suggesting 4% increase. Not requesting one for himself. Mrs. Ramsey made a motion to approve a 4% wage increase for the two road crew employees, Greg Webb and Kevin Crowe. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

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**Fire Department - Chief Moenster reported:**

- Runs have been steady
- Fire in Woodlands – Our crew did an exceptional job.
- Continue to do our regular training as well as getting the cybersecurity completed that is required.
- Presented resignation from part-time FF-EMT Owen Brown effective 11/24/2025. Mrs. Ramsey made a motion to accept resignation of Owen Brown. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- 2026 Wage Increases – To try and stay competitive with surrounding fire departments he recommends \$4.00 for part-time firefighters, \$2.00 for full-time firefighters and \$1.50 for full-time officers. Level and Incentive increases will stay the same. Mrs. Ramsey made a motion to accept his recommendation of \$4.00 for part-time firefighters, \$2.00 for full-time firefighters and \$1.50 for full-time officers. Level and Incentive increases staying the same. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented Resolution 2025-14 requesting that the county auditor certify to Salem Township (1) the total current taxable value of Salem Township; (2) the Levy's rate expressed in dollars rounded to the nearest dollar, for each one hundred thousand dollars of the county auditors market value; and (3) the dollar amount of revenue that would be produced by an additional tax levy for a specified number of mills outside the 1=mill limitation for Fire & EMS purposes pursuant to R.C. 5705.19 (1). To be placed on the May 5, 2026, Primary Election Ballot. Mrs. Ramsey moved for the adoption of the foregoing Resolution, being second by Mr. Blanton. Upon call of the roll, the following vote resulted.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Zoning – Mike Yetter, Zoning Inspector reported:**

- 3 permits since last meeting

**Guest:** Mr. Robert Gibson asked the Trustees to look into a catch basin issue at the apartments across the street from the fire house at 5217 St. Rt. 22/3. Mrs. Ramsey thanked him for bringing it to our attention. Mr. Blanton said he and the administrator will look into it.

**Trustee Heath Kilburn reported:**

- Asked Mr. Harrison to follow up with Food pantry - regarding trash blowing all over.
- He is very PROUD to serve our great township. Wanted to say Thank you to all Salem Township Residences for their votes and trust.

**Trustee Ralph Blanton reported:**

- Agreed with Mr. Kilburn. Thank you to all who voted. We do our best for the community.

**Trustee Susan Ramsey reported:**

- Sworn in Trustee Ralph Blanton and Trustee Heath Kilburn for their new Term starting 1-1-2026.

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**Cemetery updates:**

**October 2025 Cemetery**

10/16/25	James Bergholt	Sec 4 Lot 62	NW #2 (Ashes)	Family
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**November 2025 Cemetery**

11/01/25	Pauline Wright	Sec 5 Lot 121	SW Corner	Vales
11/08/25	Vanetta McCarty Nickels	Sec 5 Lot 209	NE Corner	Vales
11/13/25	Dave Miller	Sec 4 Lot 199	SW Corner	Tufts
11/29/25	Judy Kramer	Sec 5 Lot 145	Center East	Vales

**December 2025 Cemetery**

12/10/25	Mavis Williams	Sec 4 Lot 250	Center West	Lambert
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**Fiscal Business Vicky VonHolle, Fiscal Officer reported:**

- Presented Resolution 2025-12 to approve the annual Temporary Appropriation for 2026. Mrs. Ramsey made a motion to approve Resolution 2025-12 to approve the annual Temporary Appropriation for 2026. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Presented Financials - Reviewed and approval. Mr. Kilburn made a motion to approve the financials as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Adjournment:**

- With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:25pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea